

# Kwangju Women's University CopyKiller Campus Usage Guide



Our graduate school has been providing plagiarism prevention services to comply with research ethics and prevent plagiarism since the second half of 2014, and introduced the plagiarism detection service Copy Killer Campus in November of 2016. This can be utilized not only for various academic information such as degree theses and academic papers, but also for employment documents needed in preparing for job hunting, such as contest submissions and personal statements, so we encourage all campus users to make full use of it.

## 1. Basis

### A. Ministry of Education Guidelines

- Academic Promotion Division, Ministry of Education (2010.06.29.) :“Eradication of Ghost-writing of Degree Theses,“ Institutional Improvement for Strengthening Degree Thesis Review
- Academic Promotion Division, Ministry of Education (2013.09.05.): “Request for Cooperation to Strengthen University Research Ethics“
- Graduate School Support Division (2014.05): “Institutional Improvement Measures for Graduate School Quality Management“

### B. Related Laws and Regulations

- Article 52 of the Enforcement Decree of the Higher Education Act

#### Article 52 (Cancellation of Degree Conferment)

① Where a person to whom an academic degree (including cases where an academic degree is conferred in a joint name pursuant to the proviso to Article 13 (2): hereafter in this paragraph the same shall apply) is found to have obtained the academic degree by unjust methods, the head of the university or college (including industrial colleges, teachers' colleges, distant colleges and graduate school universities or colleges but in cases of distant colleges, limited to cases where a master's degree or higher is conferred: hereafter in this paragraph the same shall apply) may cancel the conferment of the academic degree by undergoing deliberation as categorized in the below: Provided, That where the relevant university or college is abolished or closed down, the Minister of Education may cancel the conferment of the relevant academic degree:

1. A master's degree or doctor's degree: Deliberation by the graduate school committee;
2. Academic degrees other than those in subparagraph 1: Deliberation by the committee prescribed by school regulations.

② The head of a school who conferred an honorary doctor's degree under Article 35 (5) of the Act may cancel the conferment of the degree after deliberation by a graduate school committee, where he or she upon receipt of such degree undermines its reputation.

- Revision of Guidelines for Securing Research Ethics (Ministry of Education Directive, 2015.11.03) - Addition of duplicate publication provision

#### **Article 11 (Scope of Research Misconduct)**

① Research misconduct refers to the following acts committed in the proposal, conduct, reporting and presentation, etc., of research and development projects.

1. "Fabrication" refers to the act of falsely creating, recording, or reporting non-existent research raw data, research data, research results, etc.
2. "Falsification" refers to the act of distorting research content or results by artificially manipulating research materials, equipment, processes, etc., or by arbitrarily modifying or deleting research raw data or research data.
3. "Plagiarism" refers to the act of causing a third party to perceive one's work as one's own creation by utilizing another person's original ideas or creations, which are not general knowledge, without proper citation, as follows:
  - a. Cases where all or part of another person's research content is used as-is without indicating the source
  - b. Cases where words or sentence structures of another person's work are partially modified and used without citing the source
  - c. Cases where another person's original ideas, etc. are utilized without indicating the source
  - d. Cases where another person's work is translated and utilized without indicating the source
4. "Improper authorship" refers to the act of not granting authorship, without justifiable reason, to a person who has contributed to the research content or results, or granting authorship to a person who has not contributed, on the grounds of expressing gratitude or courtesy, as follows:
  - a. Cases where authorship is granted despite no contribution to the research content or results
  - b. Cases where authorship is not granted despite contribution to the research content or results

- c. Cases where a supervising professor publishes or presents a supervised student's thesis or dissertation in an academic journal solely under the supervisor's name
5. "Improper duplicate publication" refers to the act of obtaining improper benefits, such as receiving research funding or being recognized for separate research achievements, after publishing a work that is identical or substantially similar to one's own previous research results without citing the source.
  6. "Obstruction of investigation into research misconduct" refers to the act of intentionally obstructing an investigation into one's own or another person's misconduct, or causing harm to a whistleblower.
  7. Any other act that seriously deviates from the scope generally accepted in each academic field.
- ② The head of a university, etc., in addition to research misconduct under paragraph 1, may conduct independent investigations or take preventive measures as necessary.

## **2. Introduction & Purpose of Use**

- Contributing to the establishment of proper research ethics
- Improving the quality of dissertations and strengthening the review of research ethics
- Self-checking when writing documents such as research papers, dissertations, competition submissions, personal statements, business plans, and research reports
- Prevention of plagiarism in advance, rather than implementing post-hoc sanctions, through self-checking by the author
- Learning proper citation and source attribution

## **3. Target Users**

- Graduate students, undergraduate students, faculty, and staff

## **4. How to Use the Plagiarism Check Service CopyKiller Campus**

• Log in to the Kwangju Women's University online system → Click **'Plagiarism Verification System'** in the bottom category → Use Kwangju Women's University CopyKiller Campus

※ Access and use is only possible by logging in with your Kwangju Women's University online system account.

• Inquiries regarding the use of CopyKiller Campus

① CopyKiller Campus inquiry board

② Customer center email: help@copykiller.org

③ Customer center: 1588-9784, (Mon~Fri 09:00~18:00, Lunch break 13:00~14:00)

#### ※ User Manual

- After accessing CopyKiller Campus, you can find and download from the main screen and notices, as well as view video manuals.

- You can use the English platform by selecting from the [English | 한국어] section at the top left.

#### ※ Regarding the Plagiarism Check Result Certificate

- You can receive plagiarism check result certificates in 3 formats: Basic View, Summary View, and Detailed View.

- **For self-inspection, please use [Detailed View], which allows you to check the full content. When submitting to your academic advisor for confirmation or to the Graduate School Academic Affairs Team, please submit the [Summary View] result certificate.**

#### ※ Regarding Plagiarism Rate (20% or below)

- Plagiarism cannot be mechanically determined solely based on the results of the plagiarism prevention service. The purpose of conducting a plagiarism check is not to judge whether the thesis is plagiarized, but rather to revise and supplement the thesis during the writing process by properly citing references and indicating bibliographic information in advance, so that plagiarism-related issues do not arise after submission.

## 5. CopyKiller Campus Guide

- CopyKiller is a plagiarism detection service that identifies citation and reference structures among documents and checks for duplicate publication, serving as a core tool for writing. Plagiarism checks are conducted against 51 million academic resources and over 5 billion web pages, with results available in real time. More than 550 institutions—including universities, research institutes, and education-related public organizations—use CopyKiller to self-check various documents such as theses, research reports, assignments, and personal statements.
- Core tool for writing: Identifies citation and reference structures among documents and checks for duplicate publication
- Self-inspection of all document types: Allows authors to self-check documents such as theses, research reports, assignments, and personal statements
- Support for research ethics culture: Provides an environment where document authors can voluntarily regulate their institution’s research ethics by upholding academic integrity and ethical standards on their own
- Key Features

Category	Key Features
Inspection Functions	<ul style="list-style-type: none"> <li>• Real-time inspection (results confirmed within 1 minute)</li> <li>• Mutual inspection including references and reference materials</li> <li>• Option to exclude in-text citations, footnotes, and endnotes from inspection</li> <li>• Option to exclude statutes and biblical passages from inspection</li> <li>• Function to adjust the number of word units/sentences for plagiarism inspection</li> <li>• Plagiarism check result certificate (Basic View, Summary View, Detailed View)</li> <li>• Self-plagiarism and duplicate publication check</li> <li>• Check function for hwp, doc, ppt, xls, image PDF (scanned documents), etc.</li> <li>• Check for same Chinese character pronunciation processing</li> <li>• Multiple documents can be checked at once</li> <li>• Cross-checking of references</li> </ul>
Inspected Data	<ul style="list-style-type: none"> <li>• Over 70% for theses, over 80% for academic papers</li> <li>• 51 million academic materials and over 5 billion web pages</li> <li>• Overseas papers and academic materials</li> </ul>
Notes	<ul style="list-style-type: none"> <li>• Re-inspection available immediately without wait time</li> </ul>

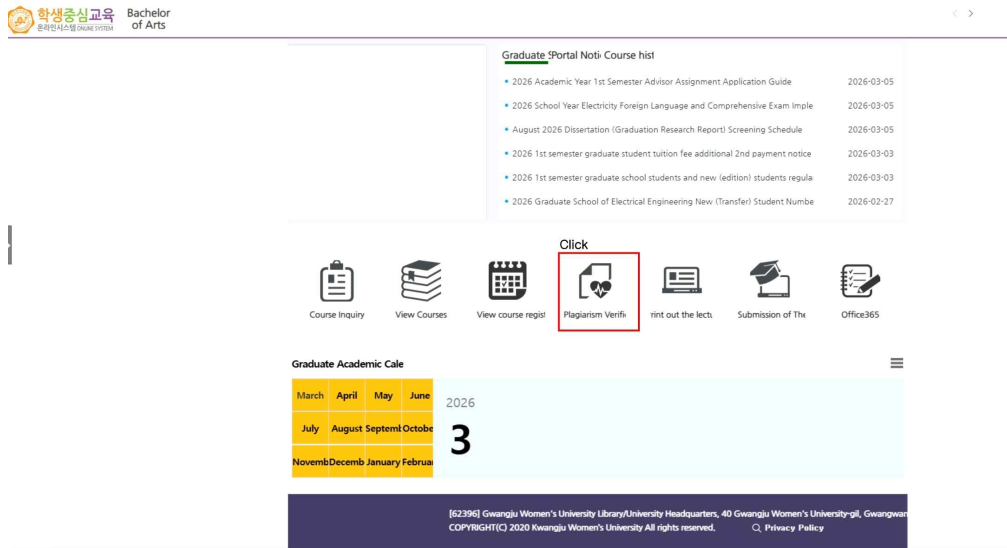
- 'My Documents' are not included in the comparison target during re-inspection  
(Does not result in '100% plagiarized' due to duplicate comparison targets)

## ■ Service Access Guide

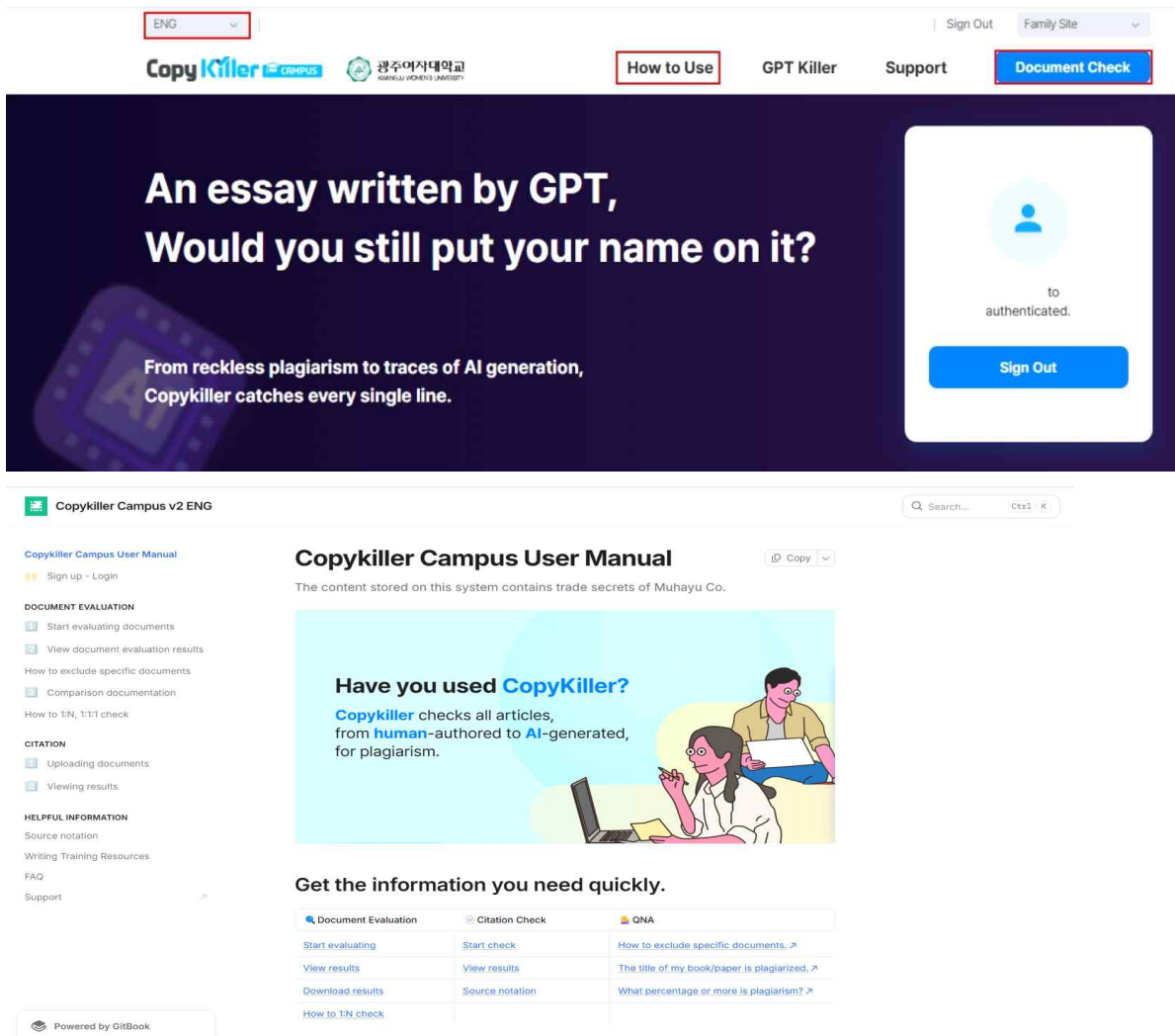
1) Log in to the ONLINE SYSTEM(<https://portal.kwu.ac.kr>)

The screenshot displays the Kwangju Women's University Online System portal. At the top, there is a navigation bar with the university logo and various menu items like '대학원 소개', '대학원', '입학안내', etc. Below the navigation bar is a large banner image with the text '꿈임없는 탐구와 지식을 향한 열정으로 미래에 한 걸음 더 가까이' and '광주여자대학교 대학원'. Underneath the banner are four service icons: '대학원 생활안내', '주임교수 및 조교실 안내', '자체평가보고서', and '인터넷증명발급'. The main content area is divided into two columns. The left column is titled '로그인' (Login) and contains input fields for 'ID' and 'PW', a '로그인 Log in' button, and a link for '아이디 찾기 / 비밀번호 찾기' (Find your ID / Forget password). The right column is titled '공지사항' (Public Notices) and lists several notices with dates, such as '2026학년도 학사출입 신입학생 교양학점 인정 신청 안내' (2026.03.10) and '2026학년도 1학기 마음나눔봉사 교과목 운영안내' (2026.03.09). On the far right, there is a vertical sidebar with icons for '학사일정' (Academic Calendar), '공지사항' (Public Notices), 'e-Class', and '홈페이지' (Homepage).

2) Click ‘Plagiarism Verification System’ in the bottom category and go to Kwangju Women’s University CopyKillerCampus



3) User Manual (You can check it after log in.)  
 (You can check and download from ‘How to USE’ at the top.)



#### 4) How to use

1. Click <Start> at the top of the Copy Killer Campus main screen
2. Click Document Evaluation at the top right, attach the document, and click <Submit>

Please enter a group name. e.g., Reports & Related Documents, Project Materials, etc.

### Attach Documents

OR

Size limit document : 100.00MB  
Supported formats: \*.hwp;\*.doc;\*.docx;\*.ppt;\*.pptx;\*.xls;\*.xlsx;\*.pdf;\*.hwp\*

0 / 200MB

#### User Guide

- The title will appear in the results report, so be sure to double-check it.
- Before uploading files, be careful not to include personal information in the documents.
- If the filename you upload contains special characters, the scan will not proceed. Please edit the filename before uploading.
- CopyKiller is a one-person, one-account service. Please use only one ID to ensure accurate plagiarism rates.
- CopyKiller shows similarity scores for all sentences of checking document compared to other sources. CopyKiller does not declare the result plagiarised or not. Judgement on Plagiarism is fully under your responsibility by considering academic standard.
- GPT Killer analyzes the form of paragraphs, the composition of words before and after, and displays sentences that are more likely to have been written by a generative AI such as Chat GPT. GPT Killer does not declare the result plagiarised or not. Judgement on GPT Plagiarism is fully under your responsibility by considering academic standard.

< Back

Submit

#### Document Check settings

Inspection Type

Plagiarism Check  AI Writing Detection

Document Type

Please select

Plagiarism Check Settings

Comparison Scope

Currently Attached Include (10docs)  My uploaded docs Exclude

Inst. users' evaluated docs Exclude  Inst. users' comparison docs Exclude

Copykiller DB Include

Setting

Quoted/Cited Exclude  Law/Bibles Exclude  TOC/Refs Exclude

Matching Rules

6 or above same phrases 1 or above same sentences

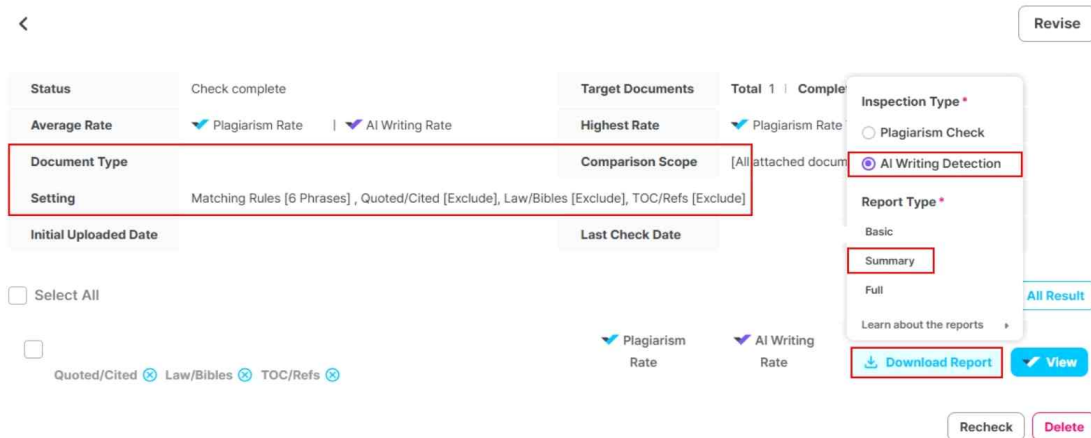
Cancel Start Check

3. After completing the evaluation, download the results in <Summary Report> format

① Download the Plagiarism Check result



② Download the AI Writing Detection result



4. Write the student's name by hand in the name field → Obtain confirmation your thesis advisor's name and signature

광주여자대학교  
CopyKiller Campus  
Summary Report

Submitted by  
Name  
signature

Obtain confirmation your thesis advisor's name and signature

email			
Name	225102	Plagiarism Rate	%
Institution			
Check ID			
Title			
Doc. Name			
Compared Scope	[All attached documents] [Copykiller DB]		
Inspection Type	Plagiarism Check	Report Type	Basic Summary Full
Date Issued		Check Date	
Adjustment			
Plagiarism Check Settings			
Phrases	6	Sentences	1
Quoted/Cited		Inspection target Exclude	
Law/Bibles		Inspection target Exclude	
TOC/Refs		Inspection target Exclude	
Comments			

광주여자대학교  
CopyKiller Campus  
Summary Report

Submitted by  
Name  
signature

Obtain confirmation your thesis advisor's name and signature

email			
Name	225102	AI Writing Rate	%
Institution			
Check ID			
Title			
Doc. Name			
Inspection Type	AI Writing Detection	Report Type	Basic Summary Full
Date Issued		Check Date	
Adjustment			
Result Summary			
AI Writing Rate	Total	AI suspicious	High Med Low
%	1	0	0 0 0

This report was generated by the CopyKiller system based on the Document Check performed by user 225102. As criteria for document writing and evaluation vary by each institution, the findings in this report may differ from the final evaluator's assessment.

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